

TLI31616

CERTIFICATE III

IN WAREHOUSING OPERATIONS



OVERVIEW

This qualification provides the skills and knowledge for an individual to operate within the warehouse and logistics industry – multiskilling in receive, handle and dispatch goods coming into, or going out of stores or warehouses, stock replenishment and chain of responsibility in NSW.

This course can be delivered in a flexible program of classroom training and self-paced learning activities.

QUALIFICATION CONTENT

Participants will need to complete nineteen (19) units of competency, three (3) core units and sixteen (16) elective units for this qualification. Please see the next page for further information

Keep in mind, one of our ARC representatives will be happy to discuss unit selection, recognition of prior learning and credit transfer.

Entry Requirements:

There are no entry requirements for this qualification. Student will be required to provide their USI and complete a language, literacy and numeracy test.

ARC Training has policies, procedures and information to help create a safe and healthy, culturally diverse, friendly and non-discriminatory learning environment.

Educational Pathways

On completion of this qualification you may wish to further your education by enrolling in any of the following qualifications:

- TLI41816 Certificate IV in Warehousing Operations
- BSB42015 Certificate IV in Leadership and Management

Where will the training take place?

Training and Assessment will take place:

Classroom – Training and assessment takes place in a classroom and involves discussions and activities.

Self-directed learning – read and study course material, research and review assessment in their own time.

Assessment – assessment may include written questions and observations.

What ARC Training provides?

We provide learning materials, assessment tools and a qualified trainer and assessor.

How long will the program run?

The duration of the course is 12 months.

Employment pathways

- Warehouse assistant
- Procurement clerk
- Warehouse leading hand

How much will it cost?

Subsidised Training: funding may be available for eligible participants under the NSW Smart and Skilled Program.

To be eligible for a subsidised place, you must be:

- an Australian Citizen, Australian Permanent Resident, Humanitarian Visa Holder or NZ Citizen
- 15 years old or over
- Living or working in NSW
- No longer be at school or equivalent.

This training is subsidised by the NSW Government.

Total student fee:

Exemption \$0

Concession \$240

First Qualification \$2,410

Second Qualification \$2,900

TLI31616 CERTIFICATE III IN WAREHOUSING OPERATIONS

01

CORE

TLIF0001	Apply chain of responsibility legislation, regulations and workplace procedures
TLIF1001	Follow work health and safety procedures
TLIL1001	Complete workplace orientation/induction procedures

02

ELECTIVE

BSBCUS301	Deliver and monitor a service to customers
BSBWOR301	Organise personal work priorities and development
TLIU2012	Participate in environmentally sustainable work practices
TLIA3017	Identify products and store to specifications
TLIA3018	Organise despatch operations
TLIA3019	Organise receival operations
TLIA3039	Receive and store stock
TLIE3002	Estimate/calculate mass, area and quantify dimensions
TLIE3012	Consolidate manifest documentation
TLIA3015	Complete receival/despatch documentation
TLIB2001	Check and assess operational capabilities of equipment
TLIE3004	Prepare workplace documents
TLIO2021	Follow security procedures when working with goods and cargo
TLIG2007	Work in a socially diverse environment
TLIF2010	Apply fatigue management strategies
TLID1001	Shift material safely using manual handling methods

Please note: electives may change, depending on organisational and student needs.

Why participate in training?

- ✓ To receive a nationally recognised qualification.
- ✓ To further develop your career.
- ✓ To formalise your skills and knowledge.
- ✓ To learn to perform your job easier and better.

Learning Support

Students to have access to a Trainer/Assessor and the Student Services team to provide course and assessment support.